



## Wednesday, December 7, 2022 Regular Meeting

**Administration Building  
4567 Route 9 North  
Howell, New Jersey 07731**

**7:00 PM**

**At 7:00 PM the Board will convene to Public Session and may convene to Executive Session when needed and will return to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975). Please note all Board Meetings are recorded for future possible airing on the district and other media venues.**

### **A. Call to Order**

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<b>Subject</b>	<b>1. Notice of Meeting</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

The Regular Meeting of the Howell Township Board of Education will be held at 7:00 PM on Wednesday, December 7, 2022, in the Main Meeting Room of the Administration Building, 4567 Route 9 North, Howell, New Jersey. At 7:00 PM the Board will convene to Executive Session and will reconvene to Public Session upon completion of Executive Session business. (This constitutes an adequate notice of said meeting under the provision of Chapter 231, PL 1975).

The meeting may be viewed through the district website.

Mr. Albert Miller, Board President  
Mr. Mark Bonjavanni, Board Vice President  
Mr. Laurence Gurman, Board Member  
Dr. Stephen Levine, Board Member  
Dr. Denise Lowe, Board Member  
Mrs. MaryRose Malley, Board Member  
Mrs. Cristy Mangano, Board Member  
Mrs. Jennifer Okerson, Board Member  
Mr. Ira Thor, Board Member

<b>Subject</b>	<b>2. District Goals</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

### District Goals 22 -23

#### Learner Success:

Close typical and pandemic-related learning gaps through accelerated and small-group learning experiences, multi-tiered interventions, frequent progress monitoring, and adjusted learning plans based on monitoring outcomes.

#### District Culture & Climate:

Sustain a positive culture of learning while supporting the social and emotional needs of all members of our school community with an emphasis on equity and culturally proficient practices.

#### Community Interaction:

Invigorate community and district outreach and interaction through a broad spectrum of communication platforms.

#### Technology:

Transform educational settings through the use of technology to foster progressive learning environments.

<b>Subject</b>	<b>3. Board Goals</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	Procedural

## Howell Township Board of Education Strategic Plan Aligned Goals

#### Governance

Ensure the use of data to monitor progress towards district mission, vision, and goals.

#### Learner Success

Improve academic, social, and emotional growth for all children, especially student populations disproportionately impacted by the pandemic and related causes.

#### Equity

Enact culturally proficient practices and ensure equity and access in an actively inclusive learning community.

#### Boardsmanship

Enhance governance through procedures that sustain trust between board members.

#### Finance

Preserve educational priorities through fiscally responsible governance and diligent budgeting.

<b>Subject</b>	<b>4. Statement to the Public</b>
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Meeting Dec 7, 2022 - Regular Meeting  
 Category A. Call to Order  
 Access Public  
 Type Procedural

The Howell Township Board of Education operates in a robust committee structure. Agenda items have been presented and evaluated in the committee format, or vetted administratively, prior to the Superintendent making the recommendation to the Board of Education. In the committee process and subsequently, the members of the Board work with the administration and the Superintendent of Schools to assure that they fully understand the matter. Committee Chairs then make full reports to the Board prior to action being taken. In rare instances, matters are presented to the Board of Education for broader discussion at the same meeting where final action may be taken.

**Subject 5. Roll Call**

Meeting Dec 7, 2022 - Regular Meeting  
 Category A. Call to Order  
 Access Public  
 Type Procedural

**Subject 6. Salute to Flag**

Meeting Dec 7, 2022 - Regular Meeting  
 Category A. Call to Order  
 Access Public  
 Type Procedural

**Subject 7. Statement of Mission and Vision Statement**

Meeting Dec 7, 2022 - Regular Meeting  
 Category A. Call to Order  
 Access Public  
 Type Procedural

**Subject 8. Announcement by President**

Meeting Dec 7, 2022 - Regular Meeting  
 Category A. Call to Order  
 Access Public  
 Type Information, Procedural

Adequate notices of this meeting, as required by Chapter 231, PL 1975, were distributed by the Secretary on November 30, 2022.

<b>Subject</b>	<b>9. Recognitions</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	A. Call to Order
Access	Public
Type	

1. NJDOE Exemplary Educators of the Year
2. Recognition of Retirees and Board of Education Members
3. 6/7th grade Girls Middle School South Soccer Champions

## **B. Executive Session**

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<b>Subject</b>	<b>1. Enter into Executive Session</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	B. Executive Session
Access	Public
Type	Action

Recommended Action WHEREAS, the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the "Act") provides that the Howell Township Board of Education may hold an "Executive Session" from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and WHEREAS, it is recommended by the Business Administrator that the Howell Township Board of Education go into Executive Session at 7:00 PM to discuss matters that are permissible for discussion in Executive Session; and WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure. NOW, THEREFORE, BE IT RESOLVED by the Howell Township Board of Education that the Board shall go into Executive Session to discuss the following items:

1. HIB
2. HIB Appeals
3. Grievance
4. Personnel

<b>Subject</b>	<b>2. Items Discussed In Executive Session May Result In Board Action When The Board Reconvenes To Public Session</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	B. Executive Session
Access	Public
Type	Information

## **C. Minutes and Correspondence**

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<b>Subject</b>	<b>1. Minutes</b>
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Meeting	Dec 7, 2022 - Regular Meeting
Category	C. Minutes and Correspondence
Access	Public
Type	Action, Minutes
Recommended Action	Approve the minutes of the November 16, 2022 Regular Board of Education Meeting and Executive Session minutes, as attached.
Minutes	<a href="#">View Minutes</a> for Nov 16, 2022 - Regular Meeting

**Subject**                    **2. Correspondence**

Meeting	Dec 7, 2022 - Regular Meeting
Category	C. Minutes and Correspondence
Access	Public
Type	Information

Correspondence received by the Board will be noted for the record and will be maintained on file in the office of the Board Secretary.

## **D. Comments**

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**Subject**                    **1. Board President's Comments**

Meeting	Dec 7, 2022 - Regular Meeting
Category	D. Comments
Access	Public
Type	Information

## **E. Reports**

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**Subject**                    **1. Superintendent's and Board Secretary's Reports**

Meeting	Dec 7, 2022 - Regular Meeting
Category	E. Reports
Access	Public
Type	Reports

Superintendent's Report  
  1. Suspensions  
  2. Updates

## **F. Comments from Public**

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**Subject**                    **1. Public Comment Statement**

Meeting	Dec 7, 2022 - Regular Meeting
Category	F. Comments from Public

Access Public  
 Type Information

The Board uses Public Comment as an opportunity to listen to Public Comments. It is not intended to be used to debate issues or to enter into a question and answer session as this formal procedure provides respect for members of the public who may wish to speak. In accordance with it's Bylaw, the Board will limit each speaker's comments to 3 minutes. The Board does not recognize proxies or the practice of sharing of time with another speaker. Each speaker needs to be recognized and called by the presiding officer. In accordance with Bylaw 0167, please sign in at one of locations this evening with your full name, home address and other information needed to allow the district to contact you to respond to your comments after this evening. The Presiding Officer or designee will use this list to call up residents that supplied their full name and address by their full name to speak during each Public Comment session. If you fail to submit your full name and / or address for the record, you will not be invited to the podium to address the board. Please remember all comments are to be directed to the Presiding Officer, and not individual Board Members or members of Administration. Once your three minutes have expired please step away from the podium so the next member of the Public can have a chance to speak as well. We understand certain matters such as the Executive Orders and mandates, can invoke strong emotional feelings on both sides of the order. The Board will maintain a level of decorum toward all speakers. Everyone is expected to maintain their own courtesy and civility toward the Board, Administration and more importantly, towards each other. Calling out, shouting down or disruption by any resident in the audience will not be answered or tolerated. Anyone that cannot live by that will be asked to leave the room (or the meeting). As reflected in our policy, each Public Comment portion of the meeting tonight is 45 minutes with the President being the official time keeper. Please note, some time during our second Public comment section, will be used for comments sent in via email. Since not all issues before the Board can be resolved immediately the Board will not be responding to issues raised during Public Comment, however, we may seek additional information so Mr. Isola or one of the other administrators can look into the matter. This allows for as many people as possible to speak during our meetings. We thank you in advance for your cooperation.

**Subject 2. Public Comments**

Meeting Dec 7, 2022 - Regular Meeting  
 Category F. Comments from Public  
 Access Public  
 Type Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

## **G. Committee Updates and Liaison Reports**

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**Subject 1. Updates and Reports**  
 Meeting Dec 7, 2022 - Regular Meeting  
 Category G. Committee Updates and Liaison Reports  
 Access Public  
 Type Discussion, Information

File Attachments  
[Education Committee Meeting DRAFT Minutes 11-21-2022.pdf \(86 KB\)](#)

## H. Unfinished Business

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<b>Subject</b>	<b>1. Unfinished Business</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	H. Unfinished Business
Access	Public
Type	Discussion

## I. Discussion Items

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<b>Subject</b>	<b>1. Discussion Items May Result In Board Action</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	I. Discussion Items
Access	Public
Type	Discussion

1.

## J. New Business - Consent Agenda

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<b>Subject</b>	<b>1. Approval of Consent Agenda</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	J. New Business - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Motion to approve consent agenda and addenda items. [Abstentions to items will be noted in the minutes.]

## K. Enrollment

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<b>Subject</b>	<b>1. Enrollment for September, October and November</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	K. Enrollment
Access	Public
Type	Action (Consent)
Recommended Action	Enrollment for September 2022, October, 2022 and November, 2022.

Administrative File Attachments <a href="#">September 2022 Enrollment.pdf (67 KB)</a> <a href="#">October 2022 Enrollment.pdf (66 KB)</a> <a href="#">November 2022 Enrollment.pdf (67 KB)</a>
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## L. 0000 Bylaws-Consent Agenda

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**M. 2000 Programs - Consent Agenda****N. 3000 Professional Staff - Consent Agenda**

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**Subject 1. Resignation of Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Angelo DelGuercio, Health and Physical Education Teacher at Aldrich School, effective January 30, 2023 or sooner.

**Subject 2. Rescind Appointment**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Rescind the appointment of Kayla Geller from the position of Occupational Therapist at Griebing School, from January 3, 2023 through May 15, 2023 at a salary of \$45,440.00, prorated. (Substitute Limited Employment Contract) (Rpl. C. Kane - LOA). (Previously approved October 12, 2022)

**Subject 3. Appointment of BCBA**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Peter Gencarelli to position of Itinerant BCBA, at Step 1 MA, \$58,300, effective December 8, 2023. (New Position)

**Subject 4. Appointment of Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Travis Salim, to the position of Music Teacher at Aldrich and Griebing Schools, at Step 1 BA+30, \$57,800, effective December 8, 2022. (Rpl. T. Colon- Resignation) \*PENDING CRIMINAL HISTORY



**Subject 5. LOA for Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Karen Giameo, Grade 4 Teacher at Ardena School:

LEAVE	FROM	THROUGH
Family Leave	April 17, 2023	June 30, 2023
Without Pay	(9 weeks)	
With Benefits		

**Subject 6. Appointment of Substitute Limited Employment Contract**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Julia Russo, to the position of Special Education Teacher at Aldrich School, effective January 30, 2023 through May 31, 2023, at a salary of \$45,440.00, prorated. (Substitute Limited Employment Contract) (Rpl. R. Rudd - LOA). \*PENDING CERTIFICATION

**Subject 7. Appointment of Substitute Limited Employment Contract**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Kelly Parenti, to the position of Special Education Teacher at Memorial School, effective January 30, 2023 through June 30, 2023, at a salary of \$45,440.00, prorated. (Substitute Limited Employment Contract) (Rpl. A. Eastwood - LOA).

**Subject 8. Approval of LOA Extension for Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence extension for Jessica Cullinan, Grade 3 Teacher at Ramtown School:

LEAVE	FROM	THROUGH
Ext. Maternity Leave	January 23, 2023	March 17, 2023
Without Pay		
Without Benefits		

**Subject 9. Approval of Substitute Limited Employment Contract Extension**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the extension of Emily Tiernan to the position of Grade 3 Teacher, effective January 23, 2023 through March 17, 2023 at a salary of \$45,440.00, prorated. (Substitute Limited Employment Contract) (Rpl. J. Cullinan- LOA).

**Subject 10. Approval of LOA for Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Carlee Chiasson, Health and Physical Education Teacher at Middle School North:

LEAVE	FROM	THROUGH
Maternity Leave	April 17, 2023	April 19, 2023
With Pay	(3 sick days)	
With Benefits		
Family Leave	April 20, 2023	June 30, 2023
Without Pay	(9 weeks)	
With Benefits		

**Subject 11. Approval of LOA for Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Bill Hill, Health and Physical Education Teacher at Middle School North:

LEAVE	FROM	THROUGH
Family Leave	January 30, 2023	February 17, 2023
Without Pay	(3 weeks)	
With Benefits		

LEAVE	FROM	THROUGH
Family Leave	May 22, 2023	June 30, 2023
Without Pay	(5 weeks)	
Without Benefits		

**Subject 12. Approval of LOA Extension for Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence extension for Jessica Amato, School Guidance Counselor at Middle School North:

LEAVE	FROM	THROUGH
Ext. Maternity Leave	January 1, 2023	January 31, 2023
Without Pay		
Without Benefits		

**Subject 13. Approval of Substitute Limited Employment Contract Extension**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the extension of Jillian Heun to the position of School Guidance Counselor, effective December 23, 2022 through January 30, 2023 at a salary of \$45,440.00, prorated. (Substitute Limited Employment Contract) (Rpl. J. Amato- LOA).

**Subject 14. Approval of LOA for Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Brian Staub, Health and Physical Education Teacher at Middle School South:

LEAVE	FROM	THROUGH
Family Leave	January 18, 2023	February 15, 2023
Without Pay	(4 weeks)	
With Benefits		

LEAVE	FROM	THROUGH
Family Leave	May 24, 2023	June 30, 2023
Without Pay	(4 weeks)	
Without Benefits		

**Subject 15. Approval of LOA for Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Tracy Jindal, Health and Physical Education Teacher at Adelphia School:

LEAVE	FROM	THROUGH
Maternity Leave	March 20, 2023	April 14, 2023
With Pay	(13 sick days)	
With Benefits		
Family Leave	April 17, 2023	June 30, 2023
Without Pay	(9 weeks)	
With Benefits		

**Subject 16. Approval of LOA for Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Bridget Ellerman, Grade 8 Social Studies Teacher at Middle School South:

LEAVE	FROM	THROUGH
Maternity Leave	March 6, 2023	May 2, 2023
With Pay	(35 Sick Days)	
With Benefits		
Family Leave	May 3, 2023	June 30, 2023
Without Pay	(7 weeks)	
With Benefits		

**Subject 17. Approval of LOA for Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following leave of absence for Stephanie Marvulli, Grade 1 Teacher at Taunton School:

LEAVE	FROM	THROUGH
Family Leave	November 18, 2022	June 30, 2023
Without Pay	(12 weeks as needed)	
With Benefits		

**Subject 18. Amendment of LOA for Teacher**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the following leave of absence for Christina Saracino, Grade 2 Teacher at Adelphia School (Previously approved 11/16/2022):

LEAVE	FROM	THROUGH
Maternity Leave	January 3, 2023	February 1, 2023
With Pay	(21 Sick Days)	
With Benefits		
Family Leave	February 2, 2023	May 5, 2023
Without Pay	(12 weeks)	

With Benefits		
Ext. Maternity Leave	May 8, 2023	June 30, 2023
Without Pay		
Without Benefits		

**Subject 19. Amendment of Substitute Limited Employment Contract**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Amend the appointment of Mackenzie Queen, to the position of Grade 2 Teacher at Adelphia School, from January 3, 2023 through June 30, 2023 at a salary of \$45,440.00, prorated. (Substitute Limited Employment Contract) (Rpl. C. Saracino- LOA) (Previously approved November 16, 2022).

**Subject 20. Approval of Time Increase**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the increase of time for Gretchen Worrall, Itinerant Registered Nurse, from 29 hours per week to not to exceed 40 hours per week, effective January 3, 2023 through June 30, 2023. (Rpl. J. Dimon)

**Subject 21. Approval of Substitute Teacher(s) \$97 Per Day**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2022-2023 school year at the rate of \$97 per day, as needed. \*PENDING CRIMINAL HISTORY/CERTIFICATION

Jessica Lieberman*	Gianna Rutigliano*
Mary Schuld	

**Subject 22. Approval of Substitute Teacher(s) \$115 Per Day**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Teacher(s) for the 2022-2023 school year at the rate of \$115 per day, as needed. \*PENDING CRIMINAL HISTORY/CERTIFICATION

Patricia Diamond*	Janet Campagna*

**Subject 23. Appointment of New Teacher Mentor(s)**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following New Teacher Mentor(s) for the 2022-2023 school year:

<b>NEW TEACHER</b>	<b>MENTOR/SCHOOL</b>	<b>PAYMENT</b>
Travis Salim	Joanne DeMartino/Griebing	\$450.00

**Subject 24. Public Agency Compliance Officer**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Ronald Sanasac, Assistant Superintendent for Business Administration/Board Secretary to serve as the Public Agency Compliance Officer.

**Subject 25. Approval of Internship(s)**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to complete their internship(s) requirements in the Howell Township Public Schools for the 2022-2023 school year: \*PENDING CRIMINAL HISTORY

<u>NAME</u>	<u>TIME</u>	<u>POSITION</u>	<u>SCHOOL</u>
Danica Belda*, Georgian Court University	January 3, 2023 - June 30, 2023 Internship	School Psychologist	Kristina Gildner, Land O' Pines
Melissa Zarrella*, Seton Hall University	January 3, 2023 - June 30, 2023 Internship	School Psychologist	Susan Stoia, MSN

**Subject 26. Approval of Tuition Reimbursement**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the reimbursement of 50% of the tuition cost for the attached graduate course(s) being taken during the 2022-2023 school year. The attached staff member(s) shall be reimbursed consistent with contract upon the successful completion of the course(s):

File Attachments  
[Tuition Reimbursement 12.7.22.pdf \(179 KB\)](#)

**Subject 27. Authorization of Workshop Mileage and Registration**

Meeting Dec 7, 2022 - Regular Meeting

Category N. 3000 Professional Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Authorize the registration and/or approval of applicable mileage for travel to the attached workshops in accordance with P.L. 2007c53 and Federal Office of Management and Budget Guidelines.

Goals Expand, iterate and strengthen a future ready learning environment that balances academic, occupational, and life learning, which focuses on equitable opportunities for all learners.

File Attachments  
[Workshops December 7, 2022.pdf \(66 KB\)](#)

**O. 4000 Support Staff - Consent Agenda**

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**Subject 1. Rescind Appointment**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public



Type Action (Consent)

Recommended Action Rescind the appointment of Alexa Post from the position of Paraprofessional for Special Education at Land O'Pines School, effective September 1, 2022 at Step 1, \$27,900. (Previously approved August 24, 2022)

**Subject 2. Resignation of Paraprofessional**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Kourtney Lange, Paraprofessional for Special Education at Memorial School, effective January 1, 2023.

**Subject 3. Resignation of Paraprofessional**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Jennifer Denedy, Paraprofessional for Preschool at Land O'Pines School, effective November 24, 2022.

**Subject 4. Appointment of English as a Second Language (ESL) Instructional Assistant(s)**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following individual(s) to the position of ESL Instructional Assistant for the 2022-2023 school year, 5.5 hours per day for 187 days at a salary of \$15.30 per hour (Title I and Title III Grant Funded):

<u>NAME</u>	<u>SCHOOL</u>
Jennifer Denedy	Ardena

**Subject 5. Appointment of Paraprofessional**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint Nicholas Donzella to the position of Paraprofessional of Special Education, at Step 1, \$27,900, prorated, at Memorial School. \*PENDING CRIMINAL HISTORY

**Subject 6. Approval of Substitute Paraprofessional(s)**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the following individual(s) to the position of Substitute Paraprofessional(s) for the 2022-2023 school year at the rate of \$13.00 per hour, as needed: \*PENDING CRIMINAL HISTORY

Jessica Bonczek*	

**Subject 7. Resignation of Hourly Custodian**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Brian Bresnahan, Hourly Custodian with the Buildings and Grounds Department, effective December 24, 2022.

**Subject 8. Appointment of Hourly Buildings & Grounds Personnel**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following to the position of Hourly Buildings & Grounds Personnel for the 2022-2023 school year at an hourly rate of \$15.47/hr. PENDING CRIMINAL HISTORY APPROVAL

Daniel Turner
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**Subject 9. Approval of Transfer to Night Head Custodian**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of George Balsirow from Custodian at Newbury School to the position of Night Head Custodian at Newbury School, effective December 1, 2022 at their current Step and Salary on the Custodial Salary Guide, with a stipend of \$1,400, prorated.

**Subject 10. Approval of Transfer to Night Head Custodian**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the transfer of Stephen Driscoll from Custodian at Aldrich School to the position of Night Head Custodian at Aldrich School, effective December 16, 2022 at their current Step and Salary on the Custodial Salary Guide, with a stipend of \$1,400, prorated

**Subject 11. Appointment of Cafeteria Aides**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Appoint the following Cafeteria Aides for the 2022-2023 school year: PENDING CRIMINAL HISTORY REVIEW

Name	Location	Hours/Rate
Maureen Santiago	MS South	3 / \$14.00

**Subject 12. Resignation of Maintenance Personnel**

Meeting Dec 7, 2022 - Regular Meeting

Category O. 4000 Support Staff - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Accept, with regret, the resignation of Charles Scheideler, Maintenance Personnel with the Buildings & Grounds Department, effective December 14, 2022.

**Subject 13. Resignation of Bus Aide**

Meeting	Dec 7, 2022 - Regular Meeting
Category	O. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Accept, with regret, the resignation of Christopher Bontrager, Bus Aide, effective December 12, 2022.

**Subject 14. Appointment of Bus Aide**

Meeting	Dec 7, 2022 - Regular Meeting
Category	O. 4000 Support Staff - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Appoint Philomena Massaro-Burke to the position of Bus Aide for the 2022-2023 school year on Step 1 of the Bus Aide Salary Guide at a rate of \$14.84 per hour, effective December 8, 2022.
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

## **P. 5000 Pupils - Consent Agenda**

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**Subject 1. Affirm HIB Report**

Meeting	Dec 7, 2022 - Regular Meeting
Category	P. 5000 Pupils - Consent Agenda
Access	Public
Type	Action, Action (Consent)
Recommended Action	Affirm Superintendent's recommendation on Harassment, Intimidation and Bullying findings reported at the November 16, 2022 Board Meeting.

## **Q. 6000 Finances - Consent Agenda**

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**Subject 1. Bills and Claims Submitted by Board Secretary**

Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public

Type	Action (Consent)
Recommended Action	<p>Approve the payment of all bills and claims as shown for the periods November 1, 2022 to November 16, 2022 and November 17, 2022 to November 30, 2022 have been certified by the Board Secretary and filed in the Board Office.</p> <p>Pursuant to N.J.A.C. 6:20-2:13, I certify that as of September 14, 2022 no budgetary line item account has obligations and payments, (contractual orders) which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1.</p> <p>Note: Each Board Member will recuse themselves from voting on any payment or portion of payment for reimbursement of expenses for routine, mandated or workshop related items.</p>

## File Attachments

[Bills and Claims 11-01-2022 to 11-16-2022.pdf \(645 KB\)](#)

[Bills and Claims 11-17-22 to 11-30-22'.pdf \(463 KB\)](#)

<b>Subject</b>	<b>2. Award Quote for Bleacher Service</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Award Quote #6-22 Bleacher Service to Tri-State Folding Partitions, Chestnut Ridge, NY, for the contract period of January 1, 2023 thru December 31, 2024, as the lowest qualified quote received in the amount of \$5,400.00 per year.
Goals	To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

<b>Subject</b>	<b>3. Award Quote for Annual Elevator Maintenance and Service Contract</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Award Quote #7-22 Annual Elevator Maintenance and Service contract to Sharp Elevator, Toms River, NJ for the contract period of January 1, 2023 thru December 31, 2024, as the lowest qualified quote received in the amount of \$6,120.00 per year.
Goals	To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

<b>Subject</b>	<b>4. Award Bid for Recyclable Collection/Disposal</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda

Access	Public
Type	Action (Consent)
Recommended Action	Award BID #10-22 Recyclable Collection/Disposal to Mazza Recycling, Tinton, Falls, NJ, at a rate of \$2,150.50/month for January 1, 2023 – December 31, 2023 and a rate of \$1,225.00/day for January 1, 2023 – December 31, 2023 for Emergency Trash Per Diem Removal.
Goals	To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

**Subject**                    **5. Extend Quote for District Wide Vertical Blind Maintenance & Service**

Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Extend Quote for District Wide Window Vertical Blinds Maintenance, Service and Installation to Design Pro, Woodbridge, NJ in the amount of \$7,500.00 through June 30, 2023 at no price increase.
Goals	To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

**Subject**                    **6. Approve Box Controls Quote**

Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Quote # UTC22-74 to upgrade AHU-12 and 11 Box Controls at Middle School North to Unitemp, Inc., 26 Worlds Fair Drive, Somerset NJ 08873 at a cost of \$31,100.00. (No quote from Hutchins HVAC, Inc.)
Goals	To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

File Attachments  
[Unitemp Quote # UTC22-74 backup.pdf \(239 KB\)](#)

**Subject**                    **7. Approve Removal and Re-Install Solar Related Material Quote**

Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public

Type	Action (Consent)
Recommended Action	Approve Quote # NJ-05-029 to remove and re-install all solar related material for re-roof at Southard Community Center to GSRP G-1 Solar, LLC, 750 Park of Commerce Blvd., Boca Raton FL. 33487 at a cost of \$15,479.28.
Goals	To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

File Attachments  
[GSRP G-1 Solar Qutoe # NJ-05-029 backup.pdf \(68 KB\)](#)

<b>Subject</b>	<b>8. Approve Gutter Replacement Quote</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Quote # 107236.00 for Gutter Replacement at the Transportation Building to Ascend Construction Management, P.O. Box 525, Eatontown NJ 07724 at a cost of \$23,041.18.
Goals	To promote and sustain a safe, healthy and optimal operating environment for all members of the school community.

File Attachments  
[Ascend Quote # 107236.00 backup.pdf \(320 KB\)](#)

<b>Subject</b>	<b>9. Approve Athletic Transportation Quote</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Athletic Transportation Quote Q05-23 with Kingz Transportation Howell, NJ, "Inter-Scholastic Winter Sports Activity Trips" for Winter 2022-2023 with a per diem/bus cost of \$700. See attached route schedule.
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments  
[Quote 05.23 \\_Winter Sports.pdf \(619 KB\)](#)

<b>Subject</b>	<b>10. Approve Athletic Transportation Quote</b>
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Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Athletic Transportation Quote Q06-23 with Kingz Transportation Howell, NJ, "Inter-Scholastic Winter Sports Activity Trips" for Winter 2022-2023 with a per diem/bus cost of \$700. See attached route schedule.
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments  
[Quote 06.23 \\_Winter Sports.pdf \(621 KB\)](#)

**Subject**                    **11. Parental Transportation Contract**

Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve a Parental Contract to transport one (1) child to and from Regional Day School, Jackson, effective November 30, 2022 through June 21, 2023, at a total cost up to \$14,224.00.
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments  
[J.Nelson \\_Parental Contract\\_22-23.pdf \(51 KB\)](#)

**Subject**                    **12. Approve Hawkswood Home to School Route**

Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve Hawkswood Home to School Route Quote Q07-23 with St George School Bus, Brick NJ for 2022-2023 with a cost of \$19,780.00. See attached route schedule.
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments



Q07-23 \_Hawk-001.pdf (27 KB)

**Subject** **13. Approval of the September and October 2022 Board Secretary and Treasurer Reports**

Meeting Dec 7, 2022 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

File Attachments

TREASURER REPORT September 2022.xlsx (457 KB)

BSR Sept 22.pdf (171 KB)

BSR Oct 2022.pdf (171 KB)

TREASURER REPORT October 2022.xlsx (470 KB)

**Subject** **14. Approval of Budget Adjustment**

Meeting Dec 7, 2022 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Approve the amendment of the SY 22-23 budget in the amount of \$2,286,405 for the previously approved acceptance of the Preschool Education Aid Grant. (Revenue: 20-3218-218; Expenditures: 20-218-XXX-XXX)

**Subject** **15. Pupil Transportation Contract**

Meeting Dec 7, 2022 - Regular Meeting

Category Q. 6000 Finances - Consent Agenda

Access Public

Type Action (Consent)

Recommended Action Award Bid # 11-22 "Pre-K Home to School" for the remainder of the 2022-2023 school year to St George School Bus, Brick, NJ as the lowest qualified bidder for the routes indicated for the Summary of Bid, for a total cost of \$129,150.00. Effective 12/8/2022-6/22/2023. (See attached Summary of Bid)

Goals Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments

Summary of Bid 11.22.pdf (73 KB)

**Subject** **16. Pupil Transportation Contract**

Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Award Bid # 11-22 "Pre-K Home to School" for the remainder of the 2022-2023 school year to M Brothers Transportation, Howell, NJ as the lowest qualified bidder for the routes indicated for the Summary of Bid, for a total cost of \$93,480.00. Effective 12/8/2022-6/22/2023. (See attached Summary of Bid)
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments  
[Summary of Bid 11.22.pdf \(73 KB\)](#)

**Subject 17. Pupil Transportation Contract**

Meeting	Dec 7, 2022 - Regular Meeting
Category	Q. 6000 Finances - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Award Bid # 11-22 "Pre-K Home to School" for the remainder of the 2022-2023 school year to Jonah Transportation, Jackson, NJ as the lowest qualified bidder for the routes indicated for the Summary of Bid, for a total cost of \$326,319.00. Effective 12/8/2022-6/22/2023. (See attached Summary of Bid)
Goals	Evaluate and prioritize all available and potential resources in the most effective and efficient manner in order to protect and support an equitable and safe learning environment.

File Attachments  
[Summary of Bid 11.22.pdf \(73 KB\)](#)

**R. 7000 Property - Consent Agenda**

**S. 8000 Operations - Consent Agenda**

**Subject 1. Approval of the Safe Return Plan**

Meeting	Dec 7, 2022 - Regular Meeting
Category	S. 8000 Operations - Consent Agenda
Access	Public
Type	Action (Consent)
Recommended Action	Approve the Safe Return Plan as recommended by the Education Committee at the November 21, 2022 meeting.

File Attachments  
Safe Return Plan - HTTPS.pdf (174 KB)

## **T. 9000 Community - Consent Agenda**

### **U. New Business: Non-Consent Agenda Items**

**Subject**                    **1. New Business: Non-Consent Agenda Items**

Meeting                    Dec 7, 2022 - Regular Meeting

Category                    U. New Business: Non-Consent Agenda Items

Access                      Public

Type                         Discussion

### **V. New Business: Addenda to the Agenda**

**Subject**                    **1. New Business: Addenda to the Agenda**

Meeting                    Dec 7, 2022 - Regular Meeting

Category                    V. New Business: Addenda to the Agenda

Access                      Public

Type

### **W. Comments from the Public**

**Subject**                    **1. Public Comments**

Meeting                    Dec 7, 2022 - Regular Meeting

Category                    W. Comments from the Public

Access                      Public

Type                         Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

**Subject**                    **2. May be submitted via email [publiccommentboemtg@howell.k12.nj.us](mailto:publiccommentboemtg@howell.k12.nj.us) Please visit the district website <https://www.howell.k12.nj.us> for instructions and details prior to the meeting date.**

Meeting                    Dec 7, 2022 - Regular Meeting

Category                    W. Comments from the Public

Access                      Public

Type                         Information

WHEREAS, the Howell Township Board of Education determines that the comments from the public portion of the Board Meetings will last 45 minutes, and

WHEREAS, the Board determines that the public comments portion will be conducted in accordance with Board Bylaw 0164.1, and individuals may be limited to 3 minutes each, and email comments received may be read into the record, and

NOW, THEREFORE, BE IT RESOLVED, that the Howell Township Board of Education will cease conducting business and the meeting will be open to the public at that time for a 45 minute period.

**X. Closing Items**

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<b>Subject</b>	<b>1. Adjournment</b>
Meeting	Dec 7, 2022 - Regular Meeting
Category	X. Closing Items
Access	Public
Type	Action
Recommended Action	Motion to Adjourn

RONALD SANASAC  
Assistant Superintendent for  
Business Administration/Board Secretary